

Designated Safeguarding Leads

If you have any child protection concerns about a young person you meet at Oakway Academy, you should immediately report these to one of the Designated Safeguarding Leads who are:



Head of Pupil
Safety and
Welfare



Clare Wallace
Principal



Claire Byron
Vice Principal



Jacinta Gordon
SENCO & designated
teacher for looked
after children



Lisa Blackwood
Assistant SENCO



Terri Needs
Attendance
and Welfare



Deena Singh
Welfare
Officer



Kelly Underwood
Welfare Officer

Keeping Students Safe

Staff:

Oakway Academy adheres to a safer recruiting policy and all staff that are employed complete an enhanced disclosure and barring service check before they are permitted to work with children.

All staff complete safeguarding training as part of their induction and refresher training is provided at regular intervals.

Visitors

The School operates a policy of restricting unsupervised access to students.

Adults visiting the site who cannot produce evidence of a DBS check must be accompanied throughout their visit by a member of staff and will be given a red visitors lanyard.

Adults visiting the site who can show a DBS check will be given a green visitors lanyard and will be able to see children unaccompanied.

All visitors to Oakway Academy must sign in and out at Reception and wear a visitors badge at all times.

Any unidentified adult in the school should be escorted to reception immediately.



***Keeping Children Safe
At Oakway Academy***



Oakway Academy, Oakway, Wellingborough,
Northamptonshire, NN8 4SD
Phone: 01933 678714
Fax: 01933 670470

What is safeguarding?

Every child can be hurt, put at risk of harm or abused, regardless of their age, gender, religion or ethnicity and safeguarding children is everyone's responsibility.

The Oakway Academy safeguarding policy states that:

“safeguarding and promoting the welfare of children refers to the process of protecting children from abuse or neglect, preventing the impairment of health or development, ensuring that children grow up in circumstances consistent with the provision of safe and effective care and undertaking that role so as to enable those children to have optimum life chances and to enter adulthood successfully.”

Categories of abuse

There are four categories of abuse:

- ◆ Physical abuse
- ◆ Sexual abuse
- ◆ Emotional abuse
- ◆ Neglect

Teaching children how to be safe

All children within our academy take part in the personal development curriculum which helps children develop the skills they need to stay safe.

The school is one of only a few in the country to have a Childline phone accessible to all children and we have a School Counsellor and pastoral support available to children experiencing difficulties.

Attendance

At Oakway Academy we expect children to attend school regularly and believe this forms a vital part of safeguarding children.

Poor attendance may have a negative impact of a child's progress and achievement. We take persistent poor attendance seriously and report any cases to the Education Entitlement Service. This may also result if a referral to social care.

Medical Needs

Children that require medication during the school day will need a parent or carer to complete a medication form and hand this in to Main Reception with the medication. A member of staff will then support the child to administer the medication as required.

Medical alert posters for children who have a reported allergy or medical need can be found in the school kitchen and the hub.

Dealing with disclosures of abuse or neglect

If a child approaches you to talk listen and reassure the child. DO NOT stop the child from talking. Listening to disclosures can be difficult for all adults but it is important to remember that a child has chosen to talk to you for a reason.

- ◆ Do not show distress
- ◆ Stay calm
- ◆ Do not make promises you cannot keep
- ◆ Do not promise confidentiality
- ◆ Do not use leading questions
- ◆ Remember TED (tell, explain, describe)
- ◆ Report the concern

Safeguarding: What should you report?

- ◆ Does the child seem to be unfed or unkempt?
- ◆ Does the child seem to be bruised or have injuries?
- ◆ Does the child talk inappropriately about violence?
- ◆ Does the child act in an inappropriate manner, relating to sexual matters, for their age?
- ◆ Does the parent talk about violence in the home?
- ◆ Has there been a change in the child's behaviour, presentation or general wellbeing
- ◆ This list is not exhaustive — please report anything that gives you cause for concern.
- ◆ When a concern about a child is raised we will always contact the parent to discuss this unless it is not in the best interests of the child to do so.

How to report a concern

Oakway Academy has a reporting system used by all staff and visitors. Forms can be found in the Den on the safeguarding display board. Welfare concerns should be recorded on a green slip, white slips must be used to report child protection concerns. Both forms must be handed to a designated safeguarding lead (DSL), please see the back of this leaflet for details of who those members of staff are.

If you are a parent or visitor to the site and need to report a concern about any child please ask to speak with a DSL